



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize an increase of fiscal authority with the Emergency Educational Training Institute, Inc. to provide Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training and certifications for the Health Science Paramedic Program for FY2024-2025.

Estimated Contract Spend Amount: \$9,880.00, Estimated Cumulative Amount: \$19,855.00, Estimated Contract Revenue: \$0.00 Funding Source: FD206 Grant - Private

Additional Fiscal Explanation: Requesting additional funds to cover training and certifications from March 2025-August 2025.

Presenter(s): Jeffrey Guild, Vice Provost of Academic Affairs

1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space. Emergency Educational Training Institute, Inc. will provide the Paramedic Program training for 52 students to become certified in Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training, so they can attain certification and meet employment requirements allowing them to be eligible for hire upon graduation. Charges are incurred on a per student, per training basis, and the review will occur until June 2025. These certifications are part of the state framework required hours and are mandatory for successful program completion.

2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver. A bid waiver exception for professional services (instructional services) per FLDOE 6A-14.0734 and per College Procedure A6Hx2-6.34 was used based on the exception to the requirement to solicit competitive offers for goods or services for professional services. This exception allows for the non-requirement to solicit competitive offers for professional services. Initially, it was approved as a small purchase under \$10K, however, since we need additional fiscal authority and will be using the same vendor, this purchase relies now on the bid waiver exception. The training will provide 52 students in the Paramedic Program to become certified in Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS). This certification is necessary for meeting employment requirements and ensuring eligibility for hire upon graduation. Enrollment may fluctuate based on funding availability and economic conditions.

3. Describe business rationale for the purchase and how it was procured.

(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.

Eligibility for graduation and employment.

(B) How does the purchase support the Strategic Business Plan. This review course will help approximately (52) students complete the required program hours and acquire the certifications required for employment by local EMS providers. These certifications provide training for students to become certified in Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training.

(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation. A bid waiver is required because the \$10K small

purchase threshold was surpassed and the waiver is required to utilize the same vendor with increased funds. Additional quotes were obtained to ascertain and support that this is the best value for the College and are available on file.

(D) If a competitive solicitation process was conducted by the College, describe the process. Not applicable.

This Executive Summary is approved by:

Jeffrey Guild
Vice Provost of Academic Affairs



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Emergency Educational Training Institute, Inc. agrees to provide the Paramedic Program training in becoming certified in Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training at the end of the Spring Term. The responsibilities and service provided by Todd Soard are described below:

- The Paramedic classes will be scheduled from 9a-5p. Each class will have approximately one hour for lunch.
- As a contracted training center for American Heart Association, the provided would include training for students to become certified in ACLS services and PALS. The class will be online lectures.
- Instructional, certification card, any additional equipment, travel, accommodation expenses paid for by Emergency Educational Training and Institute, Inc.
- Todd Soard will submit invoices @\$95.00 per student for PALS training and student for ACLS training who attends any portion of the day. Cost per Term *approximately* \$10,000 per term. Payment to be made upon completion of provided service. Emergency Educational Training Institute, Inc. will accept the sign-off of the Paramedic Instructor that students meet the skill portion of the course and have passing grade in the respective ACLS and PALS.

Payment for services will be made to:
Emergency Educational Training Institute, Inc.
9900 W Sample Rd #203-44
Coral Springs, FL 33065
Phone: (754) 900-1224
Email: Phone: tsoard@eeti.org

- Provided service on the following dates: TBD

_____(Signature)____ 01/21/2025 _____(Date)

Todd Soard

Total Consideration Payable for the Services \$ 9,880.00 (March 2025-Aug 2025)

ESTIMATE

**EMERGENCY EDUCATIONAL
TRAINING INSTITUTE**
9900 W. Sample Rd #300
Coral Springs, FL 33065

mkems@eeti.training
(754)900-1224
WWW.EETI.TRAINING



Bill to
Nora Powell
Broward College
1000 Coconut Creek Pkwy
Coconut Creek, FL 330661615
USA

Ship to
Nora Powell
Broward College
1000 Coconut Creek Pkwy
Coconut Creek, FL 330661615
USA

Estimate details

Estimate no.: 1076
Estimate date: 01/21/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		ACLS INITIAL	52 students Date: TBA	52	\$95.00	\$4,940.00
2.		PALS Initial	52 Students Date: TBA	52	\$95.00	\$4,940.00
					Total	\$9,880.00

Accepted date

Accepted by